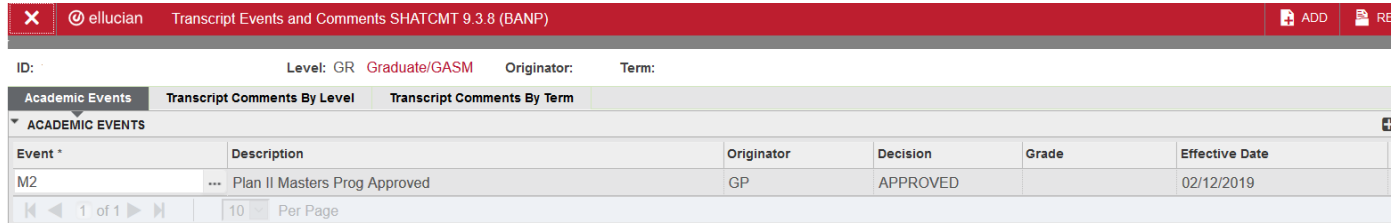


At a glance: If you have the Banner role “Faculty and Graduate Student Advisor” then you have access to SHATCMT. This is part of the non-course form that is now used to record student’s completed exams, approval of AC & POS, etc.

Navigate to SHATCMT, enter the UNMID#, key “GR” as the Level, click Go button.

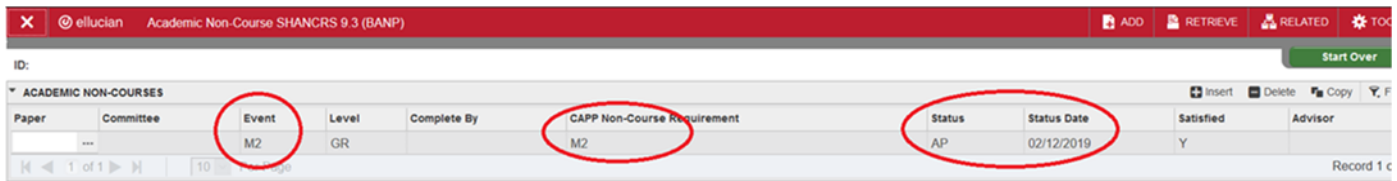


The screenshot shows the SHATCMT 9.3.8 (BANP) interface. The top navigation bar includes 'ellucian' and 'Transcript Events and Comments SHATCMT 9.3.8 (BANP)'. Below the navigation bar, there are tabs for 'Academic Events', 'Transcript Comments By Level', and 'Transcript Comments By Term'. The 'Academic Events' tab is active, displaying a table with the following data:

Event *	Description	Originator	Decision	Grade	Effective Date
M2	Plan II Masters Prog Approved	GP	APPROVED		02/12/2019

The table also includes a pagination control showing '1 of 1' and '10 Per Page'.

Navigate to SHANCRS, enter the UNMID#, click Go button. OR you can click Related (in the red bar) and choose the form you wish to go to.



The screenshot shows the SHANCRS 9.3 (BANP) interface. The top navigation bar includes 'ellucian' and 'Academic Non-Course SHANCRS 9.3 (BANP)'. Below the navigation bar, there are buttons for 'ADD', 'RETRIEVE', 'RELATED', and 'TOOLS'. The 'Academic Non-Courses' tab is active, displaying a table with the following data:

Paper	Committee	Event	Level	Complete By	CAPP Non-Course Requirement	Status	Status Date	Satisfied	Advisor
		M2	GR		M2	AP	02/12/2019	Y	

The 'Event', 'CAPP Non-Course Requirement', and 'Status' columns are circled in red in the original image.

The Event or CAPP Non-Course Requirement will tell you what Plan (I, II, or III) the POS is for or if it’s for a Transcribed Graduate Certificate.

The exam codes are:

- M1 – Plan I Masters Program
- M2 – Plan II Masters Program
- M3 – Plan III Masters Program
- M4 – Transcribed Graduate Certificate

(Please note, you can find all of these by clicking the three dots next to under the Event column